**Healthwatch Medway Virtual Steering Group**

**Minutes of Meeting**

**Date:** Thursday 11th February 2021 2pm

**Location:** Zoom

**Attendees:** Graham Trice (GT & Chair)

John & Lyn Gallimore (JG LG)

Pat Gulvin (PG)

Debbie Lindop (DL)

Maggie Cane (MC)

**Apologies:**  Eunice Lyons-Backhouse, Marion Shoard (MS)

**Minutes:** Maggie Cane

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| **Outstanding Actions** |  | **Action/**  **Follow up** |
| **MC discuss with CQC & Adult Social Care Director and share feedback then look at booking events.**  **MC to devise workplan and share all priorities across the year.**  **MC to share details on Quality Framework once available.**  **GT to email Karen McIntyre for draft strategy.** |  | **To be carried over – until offices back to “normal”.**  **Started discussions 11th Feb, Workplan to be completed for review by end March 2021.**  **Completed** |
|  | GT started with actions and minutes along with apologies. No matters arising.  GT updated on the email from Karen McIntyre at Medway Hospital. Next meeting is still planned for Feb.  PG stated the meeting for the Medway Health & Wellbeing Board is next week, it takes place Bi-Monthly and it would be easier for her to compile a report and share that via email.  GT attended a Mental Health online event on 4th Feb and shared contacts from that with MC. Covid 19 has impacted on Mental Health and the need for these services will only increase so it would be helpful to start building relationships with these organisations, suggested that Mental Health is kept as a priority.  GT shared he attended the Engaging Kent 360 (EK360) Annual Planning Meeting this morning with JG & LG, suggested the priorities for the next year include 1) Mental Health for Adults and Children / Young People, 2) Care Homes – revisit and see if recommendations have been implemented from our visits last year. 3) Oral Hygiene and access to NHS dental services.  JG would like to see 4) Infection Prevention and Control, as it is of concern at Medway Hospital and the levels of MRSA and CDiff. GT raised how this could be perceived by the Hospital and we may need to utilise PLACE Assessments instead as an alternative. This would need to take place across all hospitals so it could be a joint piece of work with Healthwatch Kent.  JG would like to see training for parents and teachers in how to “interim manage” mental health concerns in students whilst on the waiting list for Children’s Wellbeing Services. GT queried if Healthwatch Medway could look at Children’s services and MC confirmed that yes, we can. GT suggested expanding mental health to cover more elderly population too and do this as bite-size pieces of Mental Health work.  GT asked for an update on Investor in Volunteers, MC shared that auditor would visit in the summer and all evidence is now being collated and put together for evidence. The accreditation is for EK360 so will be across all projects. GT stated now would be the best time to recruit and retain more volunteers especially given that many of the current volunteers are pensioners.  AOB  MC requested a member of the group attend the Social Media meeting, would need to commit to 1.5 hours a month for the meeting, GT requested a Role Description be circulated.  GT suggested we keep to monthly meetings with a view to fortnightly should the need arise. Move from Zoom to Teams and allow an Hour. | **MC to amend meetings and send invites.**  **MC to share role description.** |
|  | Next meeting 11th March 2021 14.00 Teams invite sent separately. |  |