**Healthwatch Medway Virtual Steering Group**

**Minutes of Meeting**

**Date:** Thursday 14th January 2021 2pm

**Location:** Zoom

**Attendees:** Maggie Cane (MC)

Graham Trice (GT & Chair)

John & Lyn Gallimore (JG LG)

Pat Gulvin (PG)

Debbie Lindop (DL)

**Apologies:**  Eunice Lyons-Backhouse, Marion Shoard (MS)

**Minutes:** Maggie Cane

|  |  |  |
| --- | --- | --- |
| **Outstanding Actions** |  | **Action/**  **Follow up** |
| **MC discuss with CQC & Adult Social Care Director and share feedback then look at booking events.**  **MC to devise workplan and share all priorities across the year.**  **MC to share details on Quality Framework once available.** |  | **To be carried over – until offices back to “normal”.** |
| **GT to share documents by email from this Medway Hospital Patient Panel**  **MC to email MYC and confirm the Steering Group is happy to meet in the evening.** | GT started with actions and minutes along with apologies. No matters arising.  GT requested an update from MC & DL on local matters. MC advised local asymptomatic test centre open at Medway park (The Black Lion) and available for all those leaving their homes to go shopping, work, care for others, volunteers etc. Vaccine site still required in Hoo Peninsular area but roll out has begun.  SECAMB under pressure and there have been delayed transfer of care at Medway Hospital due to current pressures. Care Homes, all ok and testing is happening prior to hospital discharge. If positive residents will be placed in a specialist “Covid ready” home until ready to go back to their usual residence.  JG stated still lack of information on Swale regarding vaccine sites – Sittingbourne & Sheppy there was no information in relation to vaccine roll out, although it was understood there would be vaccinations taking place from Saturday.  GT updated on the meeting last month with Karen McIntyre at Medway Hospital. Next meeting planned for Feb. Monthly meetings to continue with Healthwatch Medway (currently in hold due to Covid pressures). Karen will share a draft Patient Experience strategy imminently. JG suggested HW could be involved with outpatient interviews.  LG stated there isstill a concern around Infection Prevention and Control at the hospital, staff not wearing appropriate PPE for their job role. Staff vaccination programme underway & being offered to all associates including Governors. Project Wingman is up and running where Cabin Crew are in the Post Grad area and operating a “First Class Lounge” relaxation area for staff – it’s been well received. Tesco have supported this providing food & drinks and part funded by League of Friends too.  PG stated she has a pre agenda meeting for the Health & Wellbeing Board and it would be easier for her to compile a report and share that via email, rather than with the time constraints of 30-minute meetings, discuss with us.  AOB  Keep to monthly meetings with a view to fortnightly should the need arise. | **Completed**  **Competed awaiting confirmation of available dates.**  **GT to email Karen McIntyre for draft strategy.** |
|  | Next meeting 11th February 2021 14.00 ZOOM invite sent separately. |  |